

Environmental Health & Safety Committee – Meeting Minutes

2/7/2018 at 1:30-3:30 PM in SBS 345

Attendees: Tom Manoli, Jeffrey Schineller, Richard Alvarez, Donn Peterson, John Smith, Kimberly Comet (Chair), TC Comet, Stacie Marshall, Ron Rudebock, Steve McKenzie, Paul Vrabel, Steve Karp, Steve Monk, Ava Briscoe, Karin Rodamar, and Cynthia Hawking

Not present: Renee Byrd, Chris Guillen, Ruth Sturtevant, Sabrina Zink, and Jason Kitzerow

1.0 Agenda

1.1 Welcome the New Members to the Committee & Roll Call

- Tom Manoli, EHS Representative, has come out of retirement to assist with environmental health duties in the absence of Sabrina Zink (EHS Specialist on maternity leave).
- Ava Briscoe, Associated Students Representative, has joined the committee as well.

1.2 Review of Previous Meeting Minutes

- No comments.

1.3 Safety Newsletter Information

- Risk Management & Safety Services have developed the campus “Safety Newsletter” to provide information on environmental, health, and safety topics which can be relevant to HSU activities (i.e. Slips, Trips, and Falls during the rain season) or relevant to safety items nationally recognized during that month (i.e. Fire Prevention Month – October or National Ladder Safety Month - March).
- For additional information or if you would like to request a topic be covered, visit the website here: <http://risksafety.humboldt.edu/safety-newsletters>

1.4 Review of Items Identified at Last Meeting (11/08/17)

- The AED Program has been finalized and no comments were reported.
- Associated Students has provided a representative in Ava Briscoe.

1.5 Updates on Other Committees

- *Diving Safety Committee:* No updates.
- *Boating Safety Committee:* No updates.
- *University Center Safety Committee:* Ruth Sturtevant was not present to update.
- *Facilities Management Safety Committee:* TC Comet stated the committee has not been reestablished while going through Facilities transitions.

1.6 Items from Committee Members

- Steve Monk reported to the group that Kidde brand fire extinguishers have been recalled and you can learn more about the recall process at their website: [Kidde Fire Extinguisher Recall](#)



Safety Recall!

- T. C. Comet provided insight into a Hazardous Material spill incident in regards to a transport bus released a large amount of oil onto HSU and Arcata city property. The bus contacted a parking lot fixture, which punctured the oil pan of the bus. The response to the incident was responded to by the city and maintenance personnel for clean-up and retrieval of oil to a storm drain.
- Donn Peterson (UPD) discussed the lighting for walkways and parking lots on campus for safety and security. T. C. Comet (Facilities) informed the committee that there is an Energy Analyst who is looking at spots to identify as concerns or sustainable energy sources.
- [Smoking and Tobacco Free Environment Systemwide Policy](#) information is available on the Risk Management website. Depending on the situation, UPD can provide support in the area of inappropriate behavior, negatively affecting workplace air quality, or repeat offenders in regards to smoking on campus.
- Ron Rudebock stated Dining Services is having Alliant Insurance provide a “new set of eyes” to inspect their facilities and processes in Dining over an upcoming weekend. Alliant Insurance is a provider for HSU and has similar resources available for other areas around campus. Contact Risk Management for more information.
- John Smith stated the Facilities Auto Shop has been backlogged with preventative maintenance of vehicles. John stated this was due to resources and workload.
- Paul Vrabel informed the Committee that EH&S has the capabilities to provide respirator fit testing for respirator users. To wear a respirator for occupational related activities you must be within the Respiratory Protection Program. Contact EHS at 826-5711 for more information.

1.7 Dates of Next Meeting for 2018

All meetings will be at 1:30-3:30 PM

- May 2, 2018 in Library Fishbowl (2nd floor)

1.8 Adjourned.