

HUMBOLDT STATE UNIVERSITY

Risk Management and Safety Services

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Environmental Health & Safety Committee – Meeting Minutes

5/1/19

Library Fish Bowl

Attendees: Kimberly Comet (Chair), Sabrina Zink, Steve Monk, Richard Alvarez, Jeanne Rynne, Karin Rodamar, John Smith, Anthony Johnson, Ruth Sturtevant, Ron Rudebock

Not present: Jeff Schineller, Renee Byrd, Linda Parker, Jason Kitzerow, Stacie Mrshall, Cynthia Hawking

Welcome/Roll Call

Review of Previous Meeting Minutes

The minutes will be reviewed at the next meeting.

Update of Previous Items

H&S Audit

- We are completing the site visit section. The exit interview will occur mid-month.

Status of Vacant Position – Safety Coordinator

The job announcement closed 4/26. The search committee is moving forward.

Ideas for Safety Newsletter Items

- How to submit a safety concern.
- How to respond to a medical emergency in the classroom.
- Fire evacuation plan for the disabled students (need to work with SDRC)
- Signs of measles
- How to prevent food poisoning (food safety tips)

Safety Committee Reports

Facilities Management

- They want to improve fall protections programs especially regarding roof inspections and repair.

Items from Committee Members

- Sabrina Zink: Updated the committee regarding the Bio Safety Committee.

1 Harpst Street, Arcata, California 95521-8299 | humboldt.edu/risksafety

Dates of Next Meeting

All meetings will be at 1:30-3:30 PM and in the Fishbowl

- September 17, 2019
- November 12, 2019
- February 5, 2020
- May 6, 2020

Adjourned (2:19)

DRAFT